

Cooperation agreement for LEADER Trans-national cooperation projects
Draft template

Article 1

Objective of the TNC project

- *Includes the name of the organisations signing the cooperation agreement and expresses their common commitment to implement the project „X” in partnership in accordance with the detailed schedule of activities and budget breakdown (in the annex of the agreement – an integral part of the agreement, indication whether the partner is a LAG or a group of local public and private partners in a rural territory that is implementing a local development strategy within or outside the Union or a group of local public and private partners in a non-rural territory that is implementing a local development strategy)*

Article 2

Working languages

- *As agreed by the cooperation project partners (usually English, or another main language of the EU – FR, DE, ES, etc.)*

Article 3

General clauses relating to entry into force, duration, closure and place of implementation

- *The clause on entry into force of the agreement (from the date of approval of the project and notification thereof by at least two Managing Authorities – or other national/regional authorities responsible for TNC project approval) relevant to the territories in which the cooperation partners operate*
- *The maximum duration/time frame of the agreement which can start from the planned dates when project partners submit their respective project proposals in relation to the TNC project to the relevant national/regional authorities and finish when the final payment request related to the TNC project is approved by the relevant national/regional authority*
- *The locations/territories where project activities will be implemented e.g. the territories of the respective local action groups (cooperation partners) in accordance with the schedule of activities in the Annex*

Article 4

Obligations, responsibilities, liability

- *A statement that the cooperation partners verify and approve of the information contained in the Annex re the project activity schedule and budget breakdown*
- *The obligations and responsibilities of the lead/coordinating partner – name of organisation included (e.g. financial coordination, coordination of joint actions within the project, monitoring and follow-up activities, continuous communication and liaising with project partners, reporting)*
- *The obligations and responsibilities of the cooperating partners (e.g. using the commonly agreed project activity schedule and objectives in their respective project applications to the relevant LAG/Managing Authority in their territories, ensuring the funding for their share of the common costs of the project and respective – joint and local - actions, reporting to the project partners and lead/coordinating partner, communication and liaising with project partners and the lead/coordinating partner)*
- *Limited liability of any cooperation partner in case of force majeure*
- *Limited liability of other project partners due to any damages and costs resulting from the non-compliance of any of the cooperation partners*

Article 5

Changes in the partnership

- *By written amendment agreed and signed by all of the cooperation partners*
- *Two main scenarios: extending the partnership – new cooperation partner(s) enter(s), one (or more) cooperation partner(s) leave(s) the partnership*
- *Modification of the budget – especially relating to common costs and its division among partners – part of the modification both in case of 'extending' the partnership and in case of any of the partners leaving the partnership*

[Type text]

- *Obligations of each partners to notify relevant authorities of the change*

Article 6

Project management

- *Project management committee with members from each participating LAG and chaired by the lead/coordinating partner*
- *Secretariat of the project management committee provided by the lead/coordinating partner*
- *At least 'X' number of meetings within the duration of the project based on written invitation by the lead/coordinating partner*

Article 7

Dispute resolution, applicable law

- *First and preferred means of dispute resolution by amicable settlement,*
- *In case of failure of amicable agreement, the applicable jurisdiction is of the MS/region of the lead/coordinating partner*
- *for purposes of dispute resolution at court the English (French? German? Other?) version of the text of this agreement and its annexes is applicable*

Article 8

Amendment of the agreement

- *Only by written amendment agreed and signed by all of the cooperation partners*
- *Any amendments to the agreement to be communicated to the relevant authorities in due course*

This agreement has been finalised inlocation..

Date

Signatories

1. *Name of the partner*
2. *LAG code in list of LAG s (<http://ec.europa.eu/sfc/en/2014/support-ms/tnc>)*
3. *Registration code*
4. *Name of representative (project contact). Language spoken/understood*
5. *Name of the official representative (signature)*
6. *Position*
7. *Place (address, including country)*
8. *Telephone*
9. *E-mail*
10. *Date*

ANNEX 1: Description of project activities

1.1 *Description of the general and specific objectives of the project*

1.2 *Description of target groups*

1.3 *Description of joint actions*

1.4 *Schedule of activities*

No.	Activity (joint action / local action)	Target location	group /	Responsible/participating project partner(s)	Schedule (duration)	Key output
1						
2						
...						

1.5 Expected results and impact of the international cooperation project

1.6 *Breakdown of project budget by activity*

[Type text]

No.	Activity	Planned maximum budget	Responsible project partner(s)
1			
2			
...			

1.7 Breakdown of project budget by cooperation partner

No.	Name of cooperation partner	Planned maximum budget	Share of common costs (contribution to joint actions budget)*
1			
2			
...			

*Forms part of the *planned maximum budget* allocated to the cooperation partner. Note: the difference between the *planned maximum budget* and the *share of common costs* equals the maximum budget for local actions available to the respective cooperation partner.

1.8 Breakdown of the project budget by cooperation partner and source of financing

Project cost in EUR							
No.	Partner	Total cost for the lifetime of the co-operation project*	Out of which			If other funds have been raised, please indicate*	
			EAFRD*	other public contribution*	private contribution*	Fund name	Fund Contribution
1.							
2.							
3.							